**MEDIATION SUPPORT NETWORK (MSN) - APPLICATION**

Thank you for your interest in **joining the Mediation Support Network (MSN).** Below you will find important information on the **general criteria for membership** and on the application process.

**Criteria for membership**

The criteria for new MSN members are the following: Your organization…

* has the potential of contributing to and benefiting from the network;
* has a proven track record in providing mediation support;
* supports, even if not exclusively, mediation of peace negotiations involving track 1 or 1.5 actors (government, elite of armed non state actors);
* provides mediation support to processes in more than one country;
* is a non-governmental organization;
* is non profit;
* is practice oriented.

**Application for admission**

Organizations interested in becoming an MSN member are asked to **complete a written application, attached as an annex at the end of this document**. They are asked to submit this form together with **a letter of motivation**.

**Geographic balance and diversity** between the members is an important dimension of the MSN. Therefore, membership applications from underrepresented geographic regions (particularly from the global south) will be given priority.

Once you have **submitted the questionnaire** in the attachment and a letter of motivation to the **MSN Secretariat,** your application will be shared with all MSN members.

New members are **chosen by a majority vote** **of all existing MSN members**. There is no set application deadline. Applications will be voted on at the next MSN meeting, typically once a year.

**Commitment required from MSN members**

There is **no membership fee** for MSN members. However, membership in the MSN assumes a **willingness of member organizations to participate** in the MSN meetings on a regular basis and to contribute to other MSN activities in-between network meetings.

If a member does not participate in three consecutive MSN meetings, the organization will **cease to be a member** of the MSN. MSN members are **free at all times to terminate** their membership. A note to the MSN Secretariat expressing the intent to withdraw from the MSN will suffice to terminate the membership.

**Contact and further questions**

The Mediation Support Project MSP (swisspeace/Center for Security Studies, ETH Zurich) acts as a **Secretariat of the MSN**. For any additional questions please contact us at info@mediationsupportnetwork.net).

**Annex: Application for Admission**

|  |  |
| --- | --- |
| Name of Organization |  |
| Website |  |
| Home Country |  |
| Legal Status |  |
| Founding year |  |
| Mission and Objectives[[1]](#footnote-1) |  |
| Description of core activities  |  |
| Important partners |  |
| Main mediators and parties that you have supported |  |
| Number of staff employed[[2]](#footnote-2) |  |
| In which countries are you currently active and in what roles? |  |
| What do you expect to gain from an MSN membership? |  |
| How could the other MSN members benefit from your organization’s participation?  |  |
| How have you heard about the MSN?  |  |
| Contact details of reference person or organizations (non-compulsory) |  |
| Any other considerations the MSN should be aware of in reviewing your application |  |

Please send this form together with a letter of motivation to: info@mediationsupportnetwork.net

1. You may attach your mission statement [↑](#footnote-ref-1)
2. Only staff working in the mediation support area (full-time equivalents). [↑](#footnote-ref-2)